



## **Salesforce Admin Volunteer Role**

We are looking for a Salesforce Admin Volunteer to be part of our amazing Volunteers team!

The role will require supporting the CEO and Operations and Finance Manager in various areas:

- Ensuring that Salesforce is fit for purpose for the charity (i.e. tailoring reports for Trustees, funders and annual reports, data collection and development of data management strategy)
- Creating a supporter journey structure, aiming to build our supporter database and develop stronger relationships with existing supporters
- Fixing any Salesforce glitches and maximising its potential
- Creation and/or revision of Salesforce applications (i.e. any free/low cost system integration compatible with Salesforce)