Soundabout Photo/Video Consent Form

Soundabout will only take, store and use photographs, video footage or audio recordings where we have a lawful basis under UK data protection law. This form asks for your clear consent for optional uses of identifiable images or recordings. You can say no to any option without this affecting access to Soundabout services.

How we will use your information

- **Data controller:** Soundabout is responsible for deciding how the photographs, videos and recordings covered by this form are used.
- **What we may collect:** identifiable photographs, video footage, audio recordings, names, contact details, date of birth and consent preferences.
- **Why we use it:** only for the specific purposes you agree to below, such as service evaluation, reports, presentations, marketing or media activity.
- **Storage and security:** images and recordings will be stored securely, with access limited to people who need it for their role.
- **Sharing:** we will not share identifiable images or recordings with external organisations unless this is covered by your consent below or we have another lawful reason. Where a named third-party controller, such as a media outlet, will rely on your consent, we will provide details before sharing wherever practicable.
- **How long consent lasts:** consent will be reviewed at least every three years, or sooner if the purpose changes. Published materials already in circulation may not always be fully recalled, but we will stop future use where consent is withdrawn.
- **Withdrawal:** you can withdraw consent at any time by calling 01235 797474 or emailing info@soundabout.org.uk. Withdrawal will not affect lawful use before the date we receive it.
- **Your rights:** you may have rights to access, correct, erase, restrict or object to the use of your personal data, and to complain to the Information Commissioner's Office. Further information is available in Soundabout's privacy notice and Photography, Video and Audio Recording Policy on www.soundabout.org.uk

Consent choices

Purpose	Yes	No
Securely storing photographs, video footage or audio recordings for internal safeguarding, administration and record-keeping purposes.		
Using photographs, video footage or audio recordings in service evaluation, research summaries and funding or project reports.		
Using photographs, video footage or audio recordings in Soundabout presentations, training or events.		
Using photographs, video footage or audio recordings in Soundabout printed and digital marketing materials.		
Publishing photographs, video footage or audio recordings on Soundabout's website and official social media channels.		
Sharing photographs, video footage or audio recordings with named local or national print,		

broadcast or online media organisations for agreed publicity purposes.		

Declaration

By signing below, I confirm that I have read, or have had explained to me, this consent form and Soundabout's Photography, Video and Audio Recording Policy. I understand that I can choose yes or no for each purpose, that I can withdraw consent at any time, and that refusing or withdrawing consent will not affect access to Soundabout services. Where photographs, video footage or audio recordings may reveal special category information, such as health, disability or support needs, I give explicit consent for the uses I have marked "Yes" above.

Name of person giving consent:	Relationship to participant:
Signature:	Date: